



PM Crash Course™ for IT Professionals

Course Description

The course is specifically designed to include references, examples and exercises for project leads and team members working on IT projects. This one-day course in project management is perfect for people who are looking to get IT projects on track and find tools that can make an immediate impact. The course includes detailed training in the most crucial elements of project initiating and planning, as well as a comprehensive review of the other project management processes, tools and techniques.

Course Objectives

Upon the completion of this course, students will be able to:

- Define and describe the project Initiating, Planning, Executing, Monitoring and Controlling, and closing as they relate to IT projects.
- Identify IT project stakeholders.
- Develop a Charter, Scope Statement, and a WBS for an IT project.
- Effectively identify IT project high level requirements.
- Create and manage IT project communications management worksheets

Course Outline

Introduction to Project Management

- Definitions
- Project Constraints
- Introduction to Rita's Process Chart

Initiating

- Stakeholders and Their Requirements
- Project Objectives

Project Management for IT Professionals

- Project Charter
- Preliminary Scope and Requirements

Planning

- Planning Overview
- Project Charter and Scope Statement
- WBS (Work Breakdown Structure) and WBS Dictionary
- Network Diagram and the Critical Path Method
- Estimating
- Communications Planning
- Risk Management Planning
- Other Management Plans

Project Execution and Control

- Overall Focus of Execution and Control
- What the PM Does While the Work is Being Done
- What Will Be a Challenge to Implement

Closing

- Work to Be Done During Closing

Action Plan

Duration & Units:

1 Day, 7 PDUs/Contact Hours

Level of Knowledge



Beginner

Intermediate

Advanced

Audience:

This course is designed for people with little or no formal project management training. If you are familiar with the International Standards for project management or are considering becoming certified in the next six months, please review the details of our 3-day Project Management Tricks of the Trade® course.

Course Benefits:

- Recognize and use techniques on projects as it relates to IT
- Outline and define the project planning process from initiating, executing and controlling and closing relating to IT
- Identify IT project stakeholders

Course at-a-Glance:

- 1 Day, 7 PDUs/Contact Hours
- 8 am to 4 pm

Other Recommended Courses:

- Consider becoming PMP® certified
- Creating a Winning Work Breakdown Structure
- Tricks of the Trade® for Risk Management

continued...

Connect with RMC:





RMC Project
Management, Inc.

Classroom-Based



Course Materials

Students will receive the following materials with the course attendance:

- PM Crash Course™ for IT Professionals Workbook
- *PM Crash Course™ for IT Professionals* Book

Want to Transform
How Your People
Work?



Consider RMC Fellow's Certificate™ Program. Our program provides a cross-disciplinary understanding of Project Management, Business Analysis and Agile. Our approach ignites personal and professional growth by helping individuals to better understand these converging disciplines and apply broadened skills and knowledge to all types of projects.

LEARN MORE

About RMC's outcomes-based training and professional development solutions

VISIT

rmcproject.com/rmcfellows for more information

INTERESTED

In RMC's Fellow's Certificate Program?
Call Student Support at (952) 846-4484
or email info@rmcproject.com

RMC develops and trains Project Managers, Business Analysts, and Agile Professionals by helping them learn the necessary skills to succeed in their careers.

Register for a RMC Project Management class and start learning!

**DISCOVER MORE
CLASSES HERE**



**RMC Learning
Solutions**

10953 Bren Road East
Minnetonka, MN 55343
www.rmcproject.com
Phone: 952.846.4484